



**Scouts Canada
BC Yukon**
664 West Broadway
Vancouver BC
V5Z 1G1

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www.scouts.ca

It starts with Scouts.
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Police Force or Department

RE: Police Record Check (PRC) - "Disclosure of Criminal Record Information" and a "Criminal Record Check for a sexual offence for which a pardon has been granted or issued"

Scouts Canada screens all adult volunteers for all positions and reviews suitability of all volunteers on an ongoing basis. As part of this process the adult volunteer is required to complete a Police Record Check (PRC), which includes a "Criminal Record Information" and a "Criminal Record Check for a sexual offence for which a pardon has been granted or issued". The PRC - Criminal Record Information and a Criminal Record Check must consist of any criminal convictions, outstanding charges, regardless of outcome, including those of stay of proceedings as well as those related to non-convictions.

Scouts Canada in BC-Yukon is a non-profit charitable organization incorporated by an Act of the Canadian Parliament on June 12, 1914. As a non-profit charitable organization it has Charitable Business Numbers (BN) for each of the three Councils in BC-Yukon.

Cascadia Council: 10776 1694 RR0203
Fraser Valley Council: 10776 1694 RR0014
Pacific Coast Council: 10776 1694 RR0011

The person presenting this letter to you wishes to apply to Scouts Canada as a volunteer that leads children and youth (5 - 18yrs) in Scouting activities. It is understood that this Police Record Check (PRC), which includes a "Criminal Record Information" and a "Criminal Record Check for a sexual offence for which a pardon has been granted or issued" would be done free of charge and, where applicable, if the charge for such a request could be waived or reduced to a volunteer rate.

Scouts Canada enjoys our partnership with the Police and would like to thank you in advance for your assistance.

Please process _____ application. This volunteer leads children in Scouting activities
(First and Last Name)

and resides in _____ and volunteers in _____.
(City/Town) (City/Town)

Completed forms of any Scouts Canada member requesting a Police Record Check (PRC), should be sent to:

**Attention: Alamin Pirani, Council Executive Director
Scouts Canada - BCY Operations Centre
664 West Broadway
Vancouver, BC, V5Z 1G1**

Thank you for your cooperation.

Sincerely,

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Alamin Pirani
Council Executive Director