

RISK MANAGEMENT INFORMATION FOR LEADERS

Pacific Coast Council
Woodbadge I Training
Beaver Colony

By: Elsa Lau & Frank Law

WHAT IS RISK?

- ▶ Risk is defined as any uncertainty about a future event that may threaten Scouts Canada's ability to accomplish its mission and protect its assets.

WHAT IS RISK MANAGEMENT?

- ▶ Risk Management is a process for dealing with the possibility that some future event will cause harm.

< Refer to B.P.&P. Section 13000 >

RISK MANAGEMENT PROCESS

It consists of the following steps:

- Identification of Risks
 - What can go wrong?
- Evaluation of Risks
 - What can we do to prevent an incident or minimize the change of occurrence?
- Control of Risks
 - What do we do if there is an incident?
- Financing Risks
 - If something happens, how will we pay for it?

WHY RISK MANAGEMENT

- To provide a safe environment for our members
- To protect our adult volunteers, providing they are performing their duties in a reasonable manner and in accordance of Scouts Canada
- To protect the assets of Scouts Canada

Identify and assess potential risks and hazards associated with regular meeting places.

1. **Property/Facilities;**
2. **Employees;**
3. **Contracts/Agreements;**
4. **By-law, Policies, Procedures and Publications**

To minimize or avoid the potential risks and hazards, take appropriate measures as follows:

- **Determining our real exposure**
- **Volunteer screening policy**
- **Program services developing risk assessment procedures**
- **Presentations/Leader articles**
- **Structure/Responsibility/Accountability**

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- **Developing Risk Management procedures**
- **Revising application forms to advise of potential risk**
- **CHILD ABUSE BOOKLET**
<http://www.scouts.ca/inside.asp?cmPageID=107>
- **CAMPING/OUTDOOR ACTIVITY GUIDE**
<Refer to B.P.& P. Section 7000 Duty of Care & Section 10000 COAP>

CLAIMS MANAGEMENT

- Report any incident which could lead to a claim against Scouts Canada (in most cases 20 days).
- Immediately following an incident, call Scouts Canada at 1-800-339-6643, and select the menu option instructing you to report a claim.
- Follow-up immediately completing and submitting an Incident Report form to Scouts Canada and fax 613-224-5982.

FINAL THOUGHTS

- We now live in a much more litigious society
- We have broad coverage at a very reasonable price
- Risk Management is Common Sense
- Adults two deep always

THANK YOU !

**SCOUTS CANADA
B.P. & P. Section 4000**

Questions and Answers

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- 1. What are the age requirements for Beaver Contact Person and what kind of trainings are needed in the first year of registration?**

- 2. Who are the Beaver Leaders accountable to?**

**SCOUTS CANADA
B.P./& P. Section 11000**

Questions and Answers

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- 1. Who is responsible for providing statement for the Beaver Colony and why it is important?**

- 2. Who does the report go to and when and how often should this be done?**

SCOUTS CANADA

- By-laws, Policies & Procedures

< CASE STUDY >

Scenario #1 – Risk Management

2 Beaver leaders in your Colony are planning a Nature Hike with the 18 youths.

1. What regulations / preparation do they need prior to camp?

2. How do you ensure the Beaver leaders are following the Bylaws, Policies & Procedures (B.P.&P.)?